



## **NOTICE OF PUBLIC MEETING**

The Lewis and Clark County Commissioners Public Meeting will be held on Tuesday, April 8, 2025, at 9:00 AM in Commission Chambers, Room 330.

It is the policy of the Board of County Commissioners to render a decision at a later date after they have had ample time to consider all oral and written public testimony. The BoCC may render a final decision on the same date if substantial new information is not received. Public comment must be limited to matters under the jurisdiction of the Commission.

1. **Pledge of Allegiance**

2. **Consent Action Items**

- a. Resolution 2025-23 to Authorize the County Attorney to Employ Special Counsel to Assist in Prosecution of Certain Cases. (Nicho Hash)

3. **Contract Amendment No. 2 Between Lewis and Clark County and JHS, Inc. (Christian Lehnert)**

The Commissioners will consider the contract amendment with JHS, Inc. extending the period of performance for mosquito control services in Craig - Wolf Creek to December 31, 2025, for a total sum of \$16,800.

4. **Contract Amendment No. 2 Between Lewis and Clark County and JHS, Inc. (Christian Lehnert)**

The Commissioners will consider the contract amendment with JHS, Inc. extending the period of performance for mosquito control services in the Helena Valley to December 31, 2025 for a total sum of \$233,550.

5. **Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

6. **Adjourn**

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### **ADA NOTICE**

Lewis and Clark County is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The County will not exclude persons with disabilities from participation at its meetings or otherwise deny them County's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact Keni Grose, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

- (406)-447-8316

- TTY Relay Service 1-800-253-4091 or 711

- [kgrose@lccountymt.gov](mailto:kgrose@lccountymt.gov)

- 316 N Park, Room 303



## ATTACHMENTS:

Description	Type
 Resolution 2025-23	Resolution

## **RESOLUTION 2025 - 23**

### **A RESOLUTION TO AUTHORIZE THE COUNTY ATTORNEY TO EMPLOY SPECIAL COUNSEL TO ASSIST IN PROSECUTION OF CERTAIN CASES**

**WHEREAS**, the Lewis and Clark County Attorney has requested prosecutorial assistance in the prosecution of *State v. Melody Lynn Foster* and *State v. Jack Gonzales Foster*, pending in the Montana First Judicial District Court, Lewis and Clark County; and

**WHEREAS**, it is desired and deemed appropriate that a special deputy county attorney(s) be appointed to assist in the prosecution of the aforementioned case; and

**WHEREAS**, Mont. Code Ann. § 44-4-111 authorizes and contemplates the training coordinator for county attorneys and the bureau chief of Prosecution Services Bureau (together with the deputies of said bureau) act as special counsel on request of the county attorney and upon the approval of the board of county commissioners; and

**WHEREAS**, Mont. Code Ann. § 2-15-501(6) authorizes the Attorney General to provide assistance to county attorneys in the discharge of their duties,

#### **NOW, THEREFORE BE IT RESOLVED:**

1. That the attorneys assigned to the Prosecution Services Bureau of the Department of Justice are hereby appointed as special deputy county attorneys for Lewis and Clark County for the purpose of assisting in the prosecution of the aforementioned cases and that any of said deputies can fulfill the functions set out in Mont. Code Ann. § 44-4-103.
2. That under the terms of this agreement, no fee will be charged for attorney time provided by the Bureau. Assistance in such cases is provided without an hourly fee. Witness fees and expenses, jury costs, and other normal costs associated with trial will be the County's responsibility as with all other prosecutions.

Dated this \_\_\_\_\_ day of April, 2025.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

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Candace Payne, Chair

ATTEST:

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Amy Reeves, Clerk of the Board



Contract Amendment No. 2 Between Lewis and Clark County and JHS, Inc. (Christian Lehnert)

Presented By:

**Summary:**

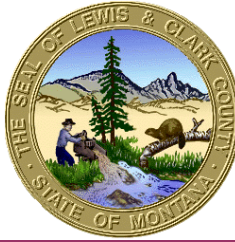
The Commissioners will consider the contract amendment with JHS, Inc. extending the period of performance for mosquito control services in Craig - Wolf Creek to December 31, 2025, for a total sum of \$16,800.

Legal Review Required:

**ATTACHMENTS:**

Description		Type
<input type="checkbox"/>	Memo	Staff Report
<input type="checkbox"/>	Amendment	Contract
<input type="checkbox"/>	Contract Cover Sheet	Contract

Christian Lehnert  
Noxious Weed Coordinator  
clehnert@lccountymt.gov



Office: (406) 447-8372  
Desk: (406) 447-8072  
Fax: (406) 447-8368

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## Lewis & Clark County Noxious Weed Division

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3402 Cooney Drive Helena, MT 59602

Date: April 8, 2025  
To: Board of County Commissioners  
From: Christian Lehnert, Noxious Weed Coordinator  
Subject: Contract Amendment No. 2 with JHS, Inc. for the Craig-Wolf Creek Mosquito District

Before you today is a request to adopt Contract Amendment No. 2 with JHS, Inc. for the Craig-Wolf Creek Mosquito District. This contract was initially put in place May 4<sup>th</sup>, 2023, and is a three-year professional services contract between Lewis and Clark County and JHS, Inc. Changes within this amendment include:

- The dates within section (6) Effective Date and Time of Performance of the contract were updated to match this year's schedule.
- Under section (7) Compensation the compensation amount is not to exceed Sixteen Thousand and Eight Hundred Dollars (\$16,800.00). Upon receipt of invoices and deliverables applicable identified in section J of Scope of Services compensation will be made to JHS in the following manner:
  - On or before June 15, 2025, 45% or \$7,560.00
  - On or before August 15, 2025, 45% or \$7,560.00
  - On or before December 1, 2025, 10% or \$1,680.00

Staff recommends approval of the amended agreement.

## **LEWIS AND CLARK COUNTY PROFESSIONAL SERVICES CONTRACT AMENDMENT NO. 2**

This Amendment is made to the Contract dated May 4, 2023, made between Lewis and Clark County, herein referred to as "COUNTY", and JHS Inc., herein referred to as "CONSULTANT", whose address is PO Box 4667, Helena, Montana 59604, phone number is (406)443-7487, and Federal Employee Identification Number is 81-0454811.

The portions of the agreement affected by this amendment are listed below and replaced in their entirety:

6. EFFECTIVE DATE AND TIME OF PERFORMANCE: JHS Inc. shall commence work approval of this contract by both parties and season work 2025 work must be completed by December 31, 2025. This contract amendment is the last of the three-year contact period.

7. COMPENSATION: For the satisfactory completion of services describe in the Scope of work for season 2025 the County shall pay JHS Inc. time and materials for a total sum not to exceed Sixteen Thousand and Eight Hundred Dollars (\$16,800.00). Upon receipt of invoice and deliverables applicable identified in section J of Scope of Services compensation will be made to JHS in the following manner:

- On or before June 15, 2025, 45% or \$7,560.00
- On or before August 15, 2025, 45% or \$7,560.00
- On or before December 1, 2025, 10% or \$1,680.00

COUNTY and CONSULTANT hereby agree to modify the above-referenced contract sections as set forth in this amendment. All provisions of the Contract not modified by this or previous amendments remain in full effect.

COUNTY:

CONSULTANT:

Date: \_\_\_\_\_

Date: 3/25/25

\_\_\_\_\_  
Candace Payne, Chair  
Board of County Commissioners  
Lewis and Clark County

John Semple  
John Semple  
President  
JHS, Inc.

ATTEST:

State of Montana  
County of Lewis + Clark

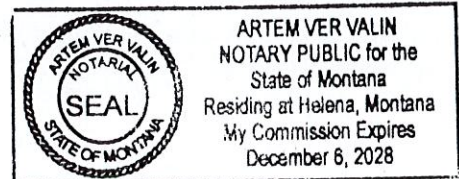
\_\_\_\_\_  
Amy Reeves, Clerk and Recorder

This instrument was acknowledged before me  
on 3-25-2025 [date] by John Semple as  
President of JHS, Inc. .

Artem Ver Valin  
Signature of Notarial Officer

(Seal)

(Seal)







# CONTRACT COVER SHEET

*This form is required for all procured contracts and must be completed before the contract is transmitted to the contractor/consultant. This form does not apply to grant awards, grant contracts, sub-awards, or intergovernmental agreements. Include this completed form as a standalone attachment in Novus when submitting the contract for approval.*

- Project Name/Novus Title:
- Standard Lewis and Clark County contract template used: **YES**      **NO**
  - Legal has completed review of agreement: **YES**      **NO**
- Procurement method: **NOT APPLICABLE** (Explain in comment box)
  - For methods other than Small Purchase, attach documentation of procurement method used (e.g., limited solicitation summary form or copy of formal solicitation).
- Purchase is an exception from standard procurement procedures, per county policy: **YES**      **NO**
  - If YES, provide exception request form.
- Budget Authority: **YES**      **NO**      **NOT APPLICABLE**
- Is this a public works contract subject to prevailing wage requirements? "Public works contract" means a contract for construction services or for non-construction services [as defined in 18-2-401(9)(a-l), MCA] in which the total cost of the contract is in excess of \$25,000? **YES**      **NO**
  - If YES, is project subject to performance and payment bonds per 18-2-201, MCA? **YES**      **NO**
- Is project subject to 1% Contractor's Gross Receipts Tax\* (CGR)? **YES**      **NO**
  - If YES, submit CGR form to Finance Department.
- Is this contract funded through a grant? **YES**      **NO**      **IF YES, COMPLETE NEXT PAGE.**

Additional comments:

Signatures:

\_\_\_\_\_  
Elected Official/Department Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchasing Officer or Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Officer or Designee

\_\_\_\_\_  
Date



# CONTRACT COVER SHEET

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## **CONTRACTS FUNDED WITH GRANTS:**

If a contract is funded in part or whole by a grant, this form must be completed and routed to Ann McCauley (or designee) for review and approval prior to finalizing the contract with the vendor.

**Include a copy of the grant/contract funding the contract.**

- Grant funding source and grant award/contract number:
- Have all pass-through requirements from the grant funding source been incorporated into the Contract? **YES**      **NO**
  - If YES, Contract section(s) with grant requirements included:
- Are there state or federal Davis-Bacon requirement for the project? **YES**      **NO**
  - If YES, have these requirements been incorporated into the contract? **YES**      **NO**

## **For Contracts Funded with Federal Grants:**

All contracts funded with federal grants require that a debarment and suspension check for the contractor is completed and passed (2 CFR Part 180). Debarment/suspension checks are done in the System for Award Management (SAM; [www.sam.gov](http://www.sam.gov)), which requires a login to access. Grant staff will perform the debarment/suspension check in SAM and email the department a copy of the record; retain this record in the procurement file. If available, provide the contractor's Unique Entity Identifier (UEI) below; debarment/suspension checks are most easily completed with UEIs.

## **Contractor's UEI:**

Send completed form with a copy of the grant award/contract funding the contract to: Ann McCauley, [amccauley@lccountymt.gov](mailto:amccauley@lccountymt.gov), 406-447-8383, City-County Building, Room 225

Signature:

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Grants Administrator or Designee

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Date

---

## **Administrative Use Only**

Date of debarment/suspension check in SAM

Passed: YES      NO

FFATA Reporting Needed? YES      NO

Reporting Period:



Contract Amendment No. 2 Between Lewis and Clark County and JHS, Inc. (Christian Lehnert)

Presented By:

**Summary:**

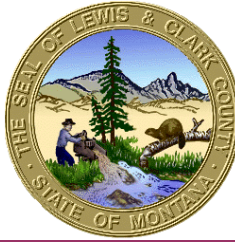
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Noxious Weed Coordinator  
clehnert@lccountymt.gov



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  - On or before June 15, 2025, 45% or \$105,097.50
  - On or before August 15, 2025, 45% or \$105,097.50
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CONSULTANT:

Date: \_\_\_\_\_

Date: 3/25/25

\_\_\_\_\_  
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Board of County Commissioners  
Lewis and Clark County

John Semple  
John Semple  
President  
JHS, Inc.

ATTEST:

State of Montana  
County of Lewis + Clark

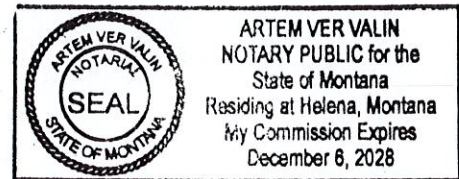
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Signatures:

\_\_\_\_\_  
Elected Official/Department Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchasing Officer or Designee

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Signature:

\_\_\_\_\_  
Grants Administrator or Designee

\_\_\_\_\_  
Date

## **Administrative Use Only**

Date of debarment/suspension check in SAM

Passed: YES      NO

FFATA Reporting Needed? YES      NO

Reporting Period: