



NOTICE OF PUBLIC MEETING

The Lewis and Clark County Commissioners Public Meeting will be held on Thursday, April 11, 2024, at 9:00 AM in Commission Chambers, Rm 330.

It is the policy of the Board of County Commissioners to render a decision at a later date after they have had ample time to consider all oral and written public testimony. The BoCC may render a final decision on the same date if substantial new information is not received. Public comment must be limited to matters under the jurisdiction of the Commission.

1. **Pledge of Allegiance**

2. **Consent Action Items**

- a. Vendor Claims for the Week Ending April 12, 2024. (Marni Bentley)
- b. Resolution 2024-20 Declaring County Property Surplus Property. (Amy Reeves)

3. **Bid Award. Valley Drive Improvements. (Dan Karlin)**

The Commissioners will consider awarding the bid.

4. **Bid Award. Augusta Gravel. (Dan Karlin)**

The Commissioners will consider awarding the bid.

5. **Cooperative Forest Road Agreement Between Lewis and Clark County and the United States Forest Service. (Kevin Horne)**

The Commissioners will consider the Cooperative Forest Road Agreement with the United States Forest Service. This agreement allows maintenance on specific roads. The work that is performed will be reimbursed. The agreement begins upon the signatures of all parties and supersedes any previous cooperative forest road agreements.

6. **Board Appointments. (Roger Baltz)**

- Augusta Solid Waste District Board
- Board of Adjustment
- Fair Board

7. **Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

8. **Adjourn**

ADA NOTICE

Lewis and Clark County is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The County will not exclude persons with disabilities from participation at its meetings or otherwise deny them County's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact Keni Grose, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

- (406)-447-8316
- kgrose@lccountymt.gov
- TTY Relay Service 1-800-253-4091 or 711
- 316 N Park, Room 303





ATTACHMENTS:

Description

▣ Resolution 2024-20

Type

Resolution

RESOLUTION 2024 - 20

A RESOLUTION DECLARING COUNTY PROPERTY SURPLUS PROPERTY

WHEREAS, Section 7-8-2211, MCA, authorizes the Board of County Commissioners to sell, trade, or exchange any real or personal property, however acquired, belonging to the County that is not necessary to the conduct of county business or the preservation of its property; and

WHEREAS, the County property described on the attached list "Exhibit A" has been determined by the Board of County Commissioners to be unnecessary to the conduct of county business or the preservation of its property and by such determination has been declared surplus property; and

WHEREAS, the property on "Exhibit A" individually have a value less than \$2,500; and

NOW, THEREFORE, BE IT RESOLVED, by the Lewis and Clark County Commissioners, that said county property is declared surplus property and be taken off the inventory.

DATED this ____ day of _____ 20____.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Andy Hunthausen, Chair

ATTEST:

Amy Reeves, Clerk of the Board

EXHIBIT "A"

<u>Description</u>	<u>Asset#</u>	<u>Serial # / VIN</u>	<u>Mileage</u>	<u>Reason</u>	<u>Department</u>
1. 2005 Ford Escape	11301	1FMYU9314KD10398	78,434	Trade-in	Planning



Bid Award. Valley Drive Improvements. (Dan Karlin)

Presented By:

Summary:

The Commissioners will consider awarding the bid.

Legal Review Required:

ATTACHMENTS:

Description		Type
<input type="checkbox"/>	Staff memo	Contract
<input type="checkbox"/>	Notice of Award	Contract
<input type="checkbox"/>	Contract Cover Sheet	Contract



LEWIS AND CLARK COUNTY

Public Works Department

DATE: April 11, 2024

TO: Board of County Commissioners

FROM: Daniel Karlin, County Engineer

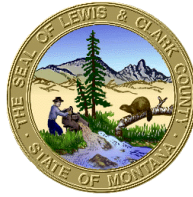
RE: Valley Drive Improvements Bid Award

On March 28, 2024, three bids was opened for the Valley Drive Improvements Project. The project generally consists of Asphalt Overlay for a portion of Valley Drive, from Canyon Ferry Road to Howard Road – 0.896 miles, one full depth digout, and two approaches, in the east valley of Helena, Montana.

Funding for this project is in the road infrastructure budget.

Recommendation: After review of the bids, staff recommends awarding the contract to Hoffman's R&M services, Inc. of Helena, Montana, for the total contract amount of One Hundred Forty-Eight Thousand, Six Hundred Eighteen Dollars (\$148,618.00) and authorize the Chair to sign all applicable contract documents.

Daniel Karlin, PE
County Engineer
(406) 447-8034 Desk
(406) 447-8368



3402 Cooney Drive
Helena, MT 59602

dkarlin@lccountymt.gov

LEWIS AND CLARK COUNTY

Public Works Department

NOTICE OF AWARD

Date of Issuance: April 11, 2024

Owner: Lewis and Clark County

Owner's Contract No.: N/A

Engineer: Jesse Whitford

Engineer's Project No.: N/A

Project: Valley Drive Improvements

Contract Name: Valley Drive Improvements

Bidder: Hoffman's R&M Services, Inc.

Bidder's Address: 2100 Meadowlark Lane, Butte MT 59201

TO BIDDER:

You are notified that Owner has accepted your Bid dated March 11, 2024 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for Unit Price Bid Items 1 through 17:

The Contract Price of the awarded Contract is: \$ 148,618.00, subject to the following unit prices:

Item No.	Description	Estimated Quantity	Unit	Unit Price	Extended Price
1	PG 58-28 Type B Asphalt	1,237	Ton	\$95.00	\$117,515.00
2	Tack Coat, SS-1	1,261	Gallon	\$3.00	\$3,783.00
3	Traffic Control (0.896 Miles)	1	LS	\$16,800.00	\$16,800.00
4	Asphalt Milling	53	SY	\$2,120.00	\$2,120.00
5	Temporary Reflective Tabs (0.896 Miles)	1	LS	\$1,000.00	\$1,000.00
6	Approaches: CB Loop and Hutton Rd.	2	Each	\$4,200.00	\$4,200.00
7	Full Depth Digout	1	LS	\$3,200.00	\$3,200.00

[3] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents can be made available to Bidder electronically.

☐ a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award:

1. Deliver to Owner [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): Nondiscrimination against Firearms Entities/Trade Assoc. Verification

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:

Authorized Signature

By: Andy Hunthausen

Title: Chair, Board of County Commissioners

Copy: File



CONTRACT COVER SHEET

This form must be completed before the contract is transmitted to the contractor/consultant.

Include this completed form in Novus when submitting the contract for approval.

This form does not apply to grant awards, sub-awards, or intergovernmental agreements.

- Project Name/Novus Title:
 - Standard Lewis and Clark County contract template used: **YES** **NO**
 - Legal has completed review of agreement: **YES** **NO**
 - Procurement method: **NOT APPLICABLE** Explain in comment box
 - For methods other than Small Purchase – Quote, attach documentation of procurement method used (e.g., limited solicitation form or legal ad for formal solicitations).
 - Purchase is exempt/exception from standard procurement procedures, per county policy: **YES** **NO**
 - **If YES, provide exemption/exception request form.**
-
- Budget Authority: **YES** **NO** **NOT APPLICABLE**
 - Is this a public works contract subject to prevailing wage requirements? “Public works contract” means a contract for construction services or for non-construction services [as defined in §18-2-401(9)(a-l), MCA] in which the total cost of the contract is in excess of \$25,000? **YES** **NO**
 - If YES, is project subject to \$50,000 performance and payment bond? **YES** **NO**
 - Is project subject to 1% Contractor's Gross Receipts Tax* (CGR)? **YES** **NO**
 - **If YES, submit CGR form to Finance Department.**
 - Is this contract funded through a grant? **YES** **NO** **IF YES, COMPLETE NEXT PAGE.**
- Additional comments:

Signatures:

Elected Official/Department Director

Date

Purchasing Officer or Designee

Date

Finance Officer or Designee

Date



CONTRACT COVER SHEET

CONTRACTS FUNDED WITH GRANTS:

If a contract is funded in part or whole by a grant, this form must be completed and routed to Ann McCauley (or designee) for review and approval prior to finalizing the contract with the vendor.

Include a copy of the grant/contract funding the contract.

- Grant funding source and grant award/contract number:
- Have all pass-through requirements from the grant funding source been incorporated into the Contract? **YES** **NO**
 - If YES, Contract section(s) with grant requirements included:
- Are there state or federal Davis-Bacon requirement for the project? **YES** **NO**
 - If YES, have these requirements been incorporated into the contract? **YES** **NO**

For Contracts Funded with Federal Grants:

All contracts funded with federal grants require that a debarment and suspension check for the contractor is completed and passed (2 CFR Part 180). This process requires contractors to provide their System for Award Management (SAM) Unique Entity Identifier (UEI). For assistance, see "Obtaining a federal UEI" guidance document on the Grants and Purchasing intranet page. Grant staff will perform the debarment/suspension check in SAM and email the department a copy of the record; retain this record in the procurement file.

Contractor's UEI:

Send completed form with a copy of the grant award/contract funding the contract to: Ann McCauley, amccauley@lccountymt.gov, 406-447-8383, City-County Building, Room 225

Signature:

Grants Administrator or Designee

Date

Administrative Use Only

Date of debarment/suspension check in SAM

Passed: YES NO

FFATA Reporting Needed? YES NO

Reporting Period:



Bid Award. Augusta Gravel. (Dan Karlin)

Presented By:

Summary:

The Commissioners will consider awarding the bid.

Legal Review Required:

ATTACHMENTS:

Description	Type
▣ Staff memo	Contract
▣ Notice of Award	Contract



LEWIS AND CLARK COUNTY

Public Works Department

DATE: April 11, 2024

TO: Board of County Commissioners

FROM: Daniel Karlin, County Engineer

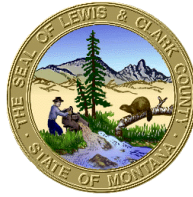
RE: Augusta Gravel Supply Bid Award

On March 28, 2024, one bid was opened for the Augusta Gravel Supply Project. The project generally consists of providing 20,000 tons of 1 1/4" minus top surfacing gravel, stockpiled within a ten mile radius of the intersection of Sun Canyon and Barr Creek Roads, Augusta, Montana.

Funding for this project is in the road infrastructure budget.

Recommendation: After review of the bid, staff recommends awarding the contract to Valley Sand and Gravel, LLC. of Helena, Montana, for the total contract amount of One Hundred Ninety Seven Thousand Eight Hundred Dollars, (\$197,800) and authorize the Chair to sign all applicable contract documents.

Daniel Karlin, PE
County Engineer
(406) 447-8034 Desk
(406) 447-8368



3402 Cooney Drive
Helena, MT 59602

dkarlin@lccountymt.gov

LEWIS AND CLARK COUNTY

Public Works Department

NOTICE OF AWARD

Date of Issuance: April 11, 2024

Owner: Lewis and Clark County

Owner's Contract No.: N/A

Engineer: Jesse Whitford

Engineer's Project No.: N/A

Project: Augusta Gravel Supply

Contract Name: Augusta Gravel Supply

Bidder: Valley Sand and Gravel, LLC.

Bidder's Address: 7510 Applegate Road, Helena, MT 59602

TO BIDDER:

You are notified that Owner has accepted your Bid dated March 28, 2024 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for Unit Price Bid Item 1:

The Contract Price of the awarded Contract is: \$ 197,800.00, subject to the following unit prices:

Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	1 ¼" minus Crushed Top Surfacing Gravel	Ton	20,000	\$9.89	\$197,800.00

[3] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents can be made available to Bidder electronically.

☐ a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award:

1. Deliver to Owner [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): Nondiscrimination against Firearms Entities/Trade Assoc. Verification

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:

Authorized Signature

By: Andy Hunthausen

Title: Chair, Board of County Commissioners

Copy: File



Cooperative Forest Road Agreement Between Lewis and Clark County and the United States Forest Service.
(Kevin Horne)

Presented By:

Summary:

The Commissioners will consider the Cooperative Forest Road Agreement with the United States Forest Service. This agreement allows maintenance on specific roads. The work that is performed will be reimbursed. The agreement begins upon the signatures of all parties and supersedes any previous cooperative forest road agreements.

Legal Review Required:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Staff Memo	Contract
<input type="checkbox"/> Cooperative Forest Road Agreement	Contract
<input type="checkbox"/> Modification of Agreement	Contract

Memo

To: Board of County Commissioners
From: Kevin Horne, Public Works
Date: April 11th, 2024
Re: US Forest Service Cooperative Schedule A Agreement

Before you today is the Cooperative Forest Road Agreement Schedule A between the United States Forest Service and Lewis and Clark County.

This is a long-lasting agreement between the US Forest Service and the Lewis and Clark County Public Works Department. This Schedule A Agreement allows maintenance on specific roads outlined within the agreement to be performed by either Lewis and Clark County on US Forest Service roads or by US Forest Service on Lewis and Clark County roads. These specific roads are outlined in this agreement. This agreement also serves as a document in which specific project agreements between Lewis and Clark County and the US Forest Service are outlined in detail.

This agreement also allows funding transfers for specific project agreements by the US Forest Service and gives them the ability to transfer funds to Lewis and Clark County for services rendered under this agreement. It has been recently modified by the US Forest Service and Lewis and Clark County Public Works, and additional roads have been added. The reason for the change is to identify specific roads that may require additional maintenance due to timber harvest operations on designated haul routes. Currently, there is one ongoing specific project in this agreement requiring signatures for the Middleman Timber Harvest Project for Dust Abatement on York Nelson Road.

This agreement will be finalized upon the acceptance of this Board of County Commissioners, along with signatures from Jenny Chambers, Public Works Director, Chairman of the Board of County Commissioners, and Helena Lewis and Clark National Forest Service Supervisor, Emily Platt.

Staff recommends approval of this Cooperative Forest Road Agreement Schedule A with the US Forest Service and authorizes the Chair to sign all applicable documents.

COOPERATIVE FOREST ROAD AGREEMENT

Schedule A
Between
Lewis and Clark County
and the
Helena-Lewis and Clark National Forest

This Schedule A and Maintenance Plan is hereby made and entered into by and between Lewis and Clark County and the Helena-Lewis and Clark National Forest under the provisions of the Cooperative Forest Road Agreement 20-RO-11011500-020.

At this time, the Forest Service and the County have identified 15 road segments to be included in this Schedule A for cooperative maintenance. The parties will continue to look at road segments to add with more cooperative maintenance opportunities. Activities other than surface blading (and where there is exchange of funds) will be documented in a Project Road Agreement and Financial Plan tiered to this Master Agreement and Schedule A:

- A. Forest Service and County roads on which maintenance (surface blading) will be the responsibility of the Cooperator, Lewis and Clark County:

Road Name	Road No.	Road Segment	Miles
Beaver Creek (York Area)	138	From South line of Sec. 1, T12N, R2W to the North line of Sec. 5, T12N, R1W	2.0
Hogum Creek	1841	From Montana 200 in Sec. 5, T14N, R7W to Road Junction in Sec. 8, T14N, R7W	0.7
Beaver/Dry (Lincoln Area)	4106	From NW ¼ Sec. 14, T14N, R9W to Road Junction in Sec. 11, T14N, R9W.	1.0

- B. Forest Service and County roads on which maintenance (surface blading) will be the responsibility of the U.S. Forest Service, Helena-Lewis and Clark National Forest:

Road Name	Road No.	Road Segment	Miles
Magpie	425	From Highway 284 in Sec. 1, T10N, R1W to the Forest Boundary.	0.5
American Bar	1812	From Center of Sec. 17, T12N, R2W to Sec. 12, T12N, R3W.	3.1
Lincoln Gulch	626	From Montana 200 in Sec. 21, T14N, R9W to the Lincoln Cemetery in Sec.08, T14N, R9W.	3.1

C. Forest Service and County roads on which the Cooperator, Lewis and Clark County, and the U.S. Forest Service, Helena-Lewis and Clark National Forest have a project agreement.

Nelson Road	4	From SE ¼ of Sec. 08, T11N, R1W (York) to NW 1/4 of Sec. 12, T12N, R2W (Nelson)	8.0
Beaver Creek (York Area)	138	From NW 1/4 of Sec. 12, T12N, R2W (Nelson) to the South line of Sec. 1, T12N, R2W.	0.7
Beaver Creek (York Area)	138	From South line of Sec. 1, T12N, R2W to the North line of Sec. 5, T12N, R1W	2.0
Mullan (Upper Austin)	1805	From the forest boundary in Sec. 6, T10N, R5W to SE ¼ of Sec. 2, T10N, R6W.	3.2
Hogum Creek	1841	From Montana 200 in Sec. 5, T14N, R7W to Road Junction in Sec. 8, T14N, R7W	0.7
Dalton	329	From Montana 200 in Sec. 21, T14N, R9W to forest boundary (County Border) in Sec. 34, T13N, R9W.	9.7
Herrin Lake		From Road Junction with Dalton Rd., North line of Sec. 34, T14N, R9W to Stemple Pass Rd. in Sec. 01, T13N, R9W.	2.9
Beaver/Dry (Lincoln Area)	4106	From Montana 200, West line of Sec. 23, T14N, R9W to forest boundary, North line of Sec. 04, T14N, R9W.	4.1
Sucker-Keep Cool	1800	From Montana 200, East line of Sec. 24, T14N, R9W to Road Junction with Copper Creek Rd., West line of Sec. 25, T15N, R8W.	11.5
Lincoln Gulch	626	From Montana 200 in Sec. 21, T14N, R9W to the Lincoln Cemetery in Sec.08, T14N, R9W.	3.1
Stemple Pass	601	From Montana 200 in Sec. 24, T14N, R9W to Road Junction with Herrin Lake Rd. in Sec. 01, T13N, R9W.	3.4

D. Forest Service roads on which snow plowing by the Cooperator, Lewis and Clark County is authorized by the U.S. Forest Service, Helena-Lewis and Clark National Forest.

Road Name	Road No.	Road Segment	Miles
Copper Creek	330	From Montana 200 in Sec. 12, T14N, R8W, to the Landers Fork Bridge in Sec. 36, T15N, R8W.	2.8
Sun River	108	From the forest boundary in Sec. 36, T22N, R9W to the Sun River Bridge in Sec. 3, T21N, R9W.	4.0

See the attached Exhibit A - Map of Roads.

PRINCIPAL CONTACTS FOR COORDINATION OF MAINTENANCE OPERATIONS:

LEWIS AND CLARK COUNTY	
Jenny Chambers Director of Public Works 3402 Cooney Drive Helena, MT 59602 406-447-8036 jchambers@lccountymt.gov	Kevin Horne Road & Bridge Operations 3402 Cooney Drive Helena, MT 59602 406-447-8031 khorne@lccountymt.gov

U.S. FOREST SERVICE	
Kathy Bushnell District Ranger, Helena Ranger District 2880 Skyway Drive Helena, MT 59602 406-495-3924 katherine.bushnell@usda.gov	Dan Woods Forest Engineer 1220 38th Street North Great Falls, MT, 59405 406-791-7750 daniel.woods@usda.gov
Jim Yarbrough District Ranger, Lincoln Ranger District 1569 Highway 200 Lincoln, MT 59639 406-683-3859 james.yarbrough@usda.gov	Aaron Webber District Ranger, Townsend Ranger District 415 S Front Street Townsend, MT 59644 406-495-3851 aaron.webber@usda.gov
Michael Munoz District Ranger, Rocky Mountain RD 1102 Main Avenue North, PO Box 340 Choteau, MT 59422 406-466-5341 ext: 555.1112 michael.munoz@usda.gov	Carolyn Dexter Grants Management Specialist 3232 W. Nursery Road Coeur d'Alene, ID 83815 208-996-1006 carolyn.dexter@usda.gov

AUTHORIZED REPRESENTATIVES. By signature below, the parties certify that the individuals listed in this document as representatives of each party are authorized to act in their respective areas for matters related to this agreement.

This Schedule A shall be effective as of the date herein written and shall supersede all prior existing Schedule A documents, if any, for the same roads.



JENNY CHAMBERS, Director of Public Works
Lewis and Clark County

4/3/2024
Date

EMILY PLATT, Forest Supervisor
U.S. Forest Service, Helena-Lewis and Clark National Forest

Date

ANDY HUNTHAUSEN, County Commission
Chair, Lewis and Clark County

Date

The authority and format of this Schedule A, as part of agreement 20-RO-11011500-020, have been reviewed and approved for signature.

SHANNON VAUGHAN

Digitally signed by SHANNON VAUGHAN
Date: 2024.02.26 11:58:47 -07'00'

SHANNON VAUGHAN
U.S. Forest Service Grants Management Specialist

Date

LEWIS & CLARK COUNTY SCHEDULE A MAP NORTH A 2024

Legend

County Snow Plowing Authorization

FS Jurisdiction

County Jurisdiction

Private Jurisdiction

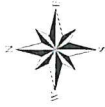
Other Roads

US Highway

OWNERSHIP

Non-FS

US Forest Service

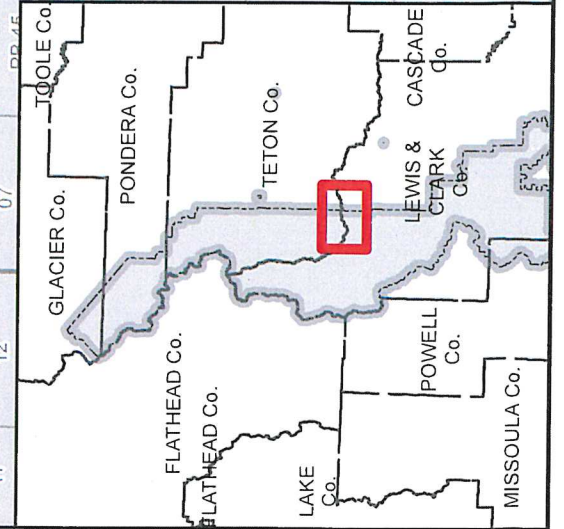
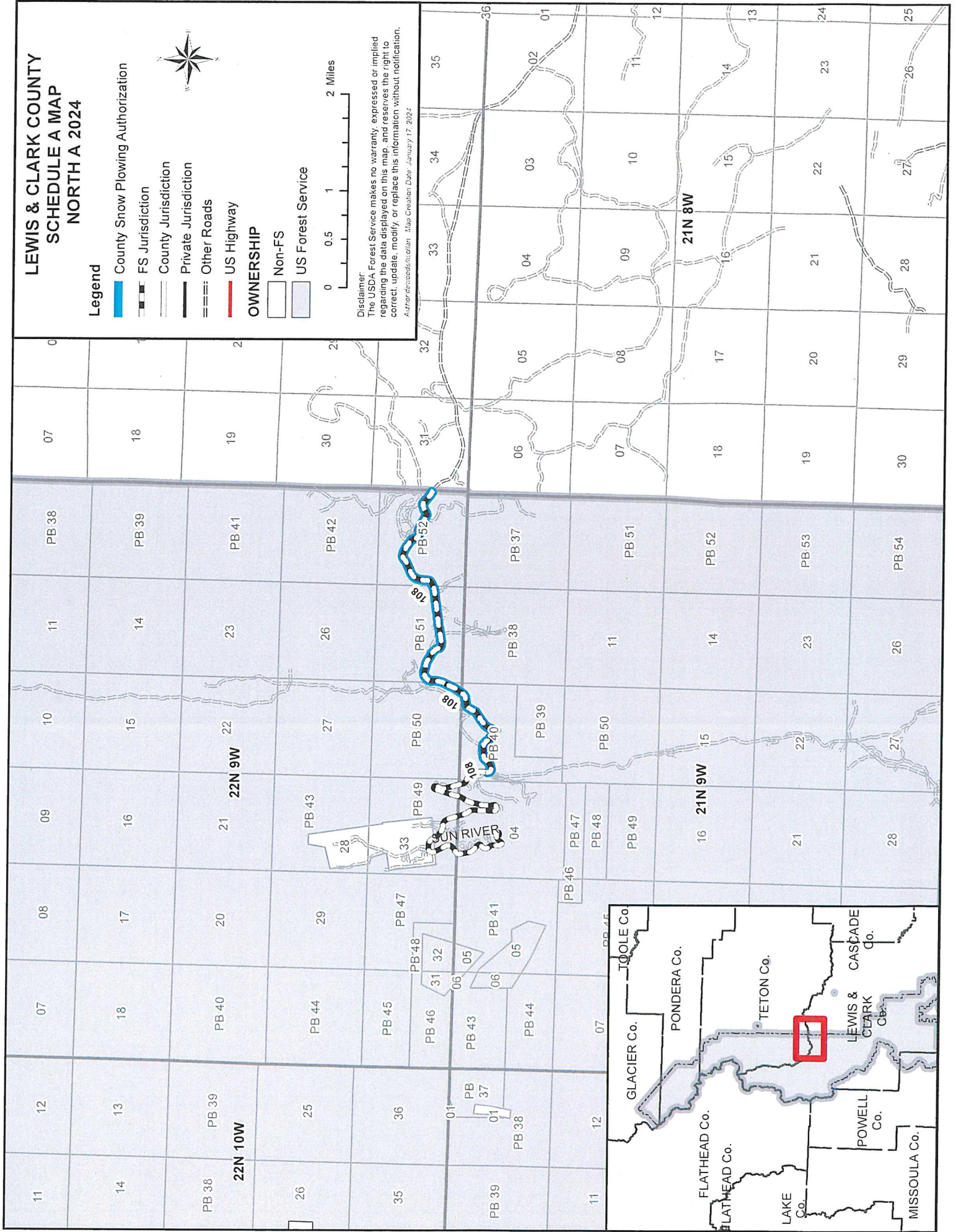


0 0.5 1 2 Miles

Disclaimer:

The USDA Forest Service makes no warranty, expressed or implied regarding the data displayed on this map, and reserves the right to correct, update, modify, or replace this information without notification.

Author: devon.sullivan Map Creation Date: January 17, 2024

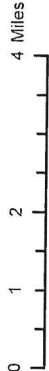


LEWIS & CLARK COUNTY SCHEDULE A MAP NORTH B 2024

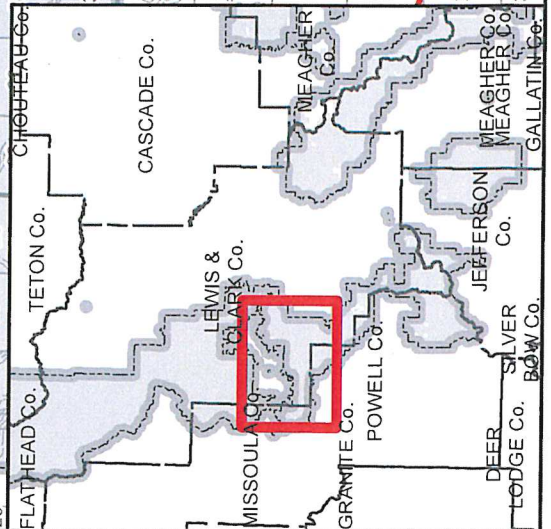
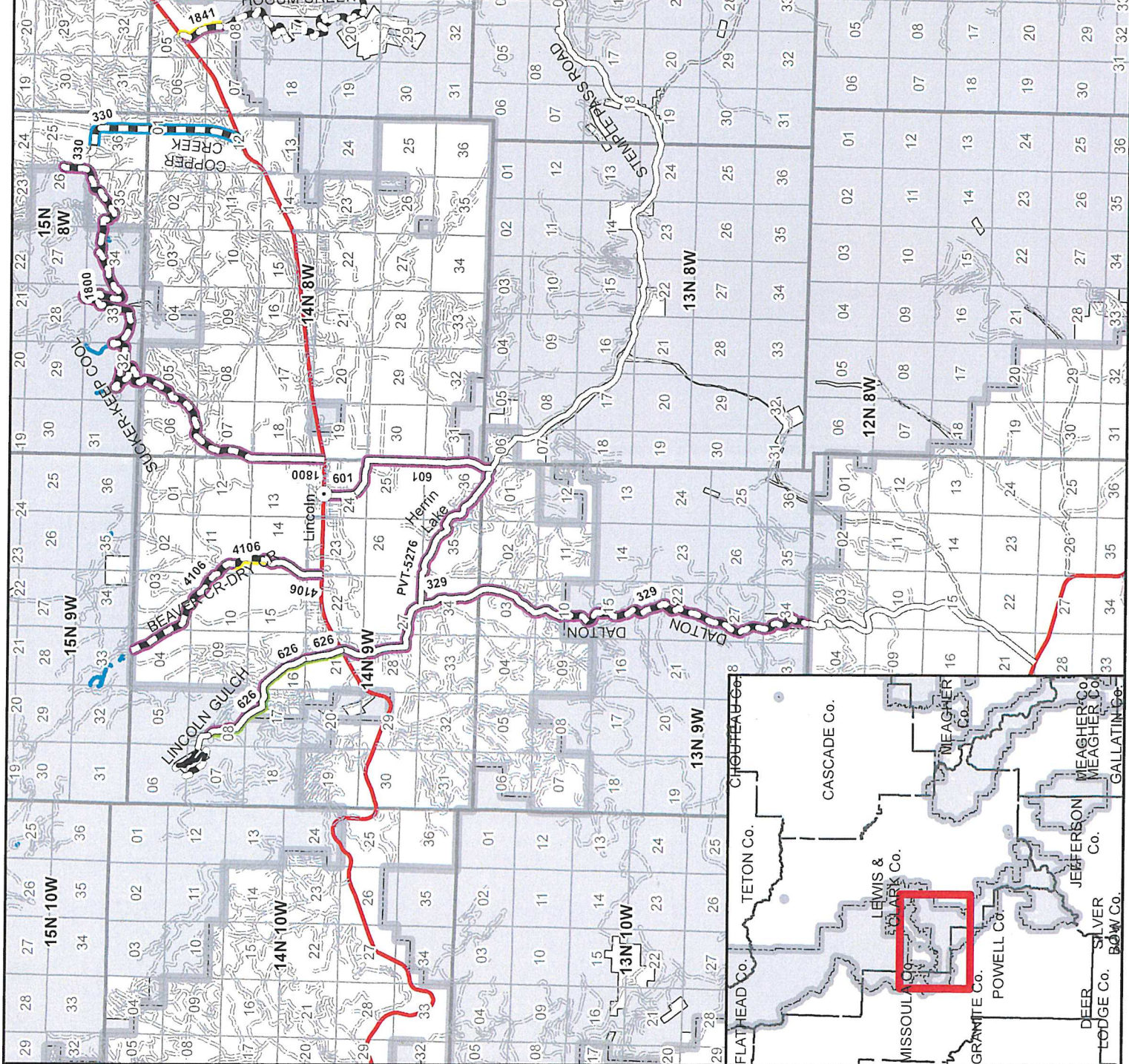
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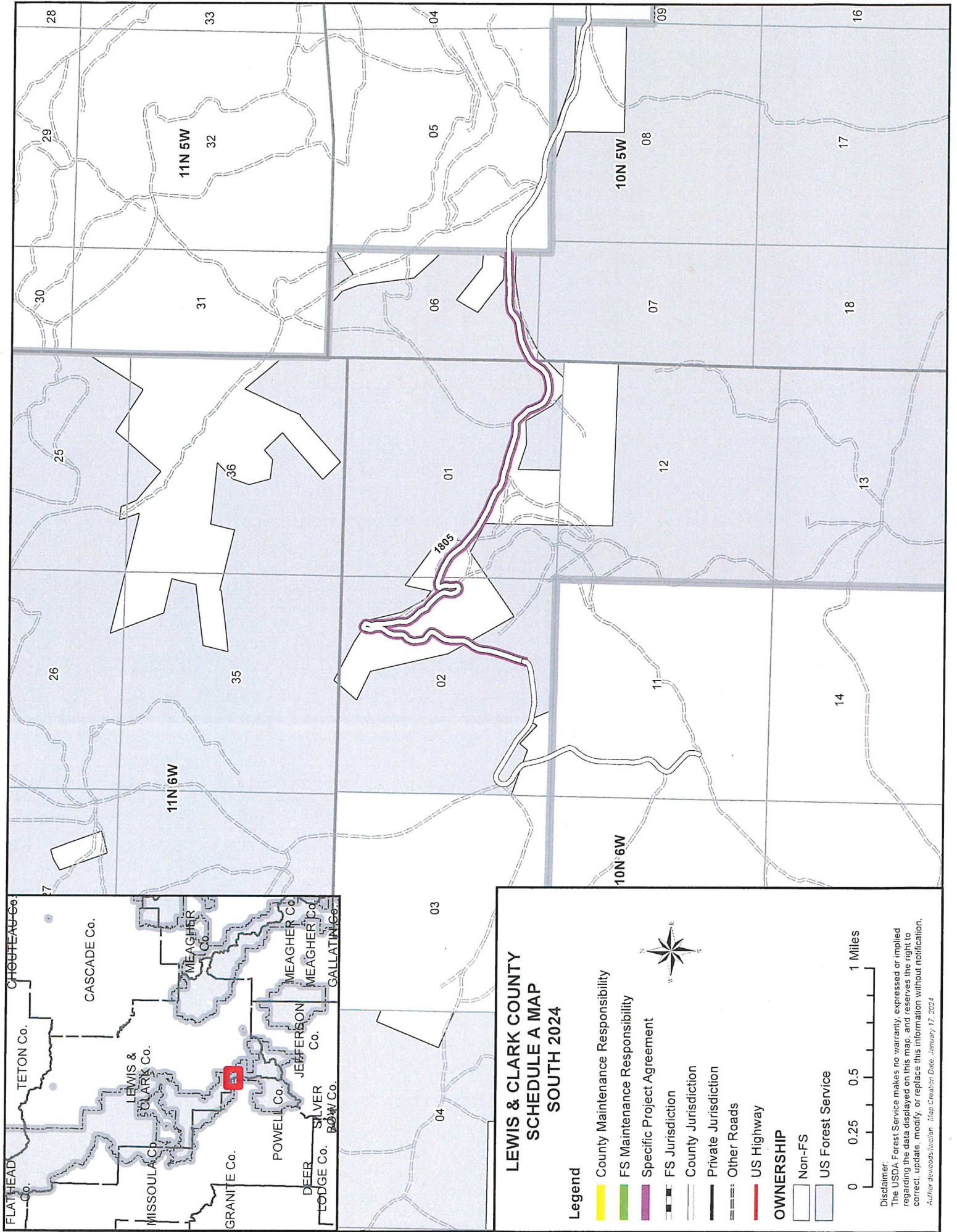
- County Snow Plowing Authorization
- County Maintenance Responsibility
- FS Maintenance Responsibility
- Specific Project Agreement
- FS Jurisdiction
- County Jurisdiction
- Private Jurisdiction
- Other Roads
- US Highway

- OWNERSHIP
- Non-FS
- US Forest Service



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Author: David Strickland Map Creation Date: January 17, 2024





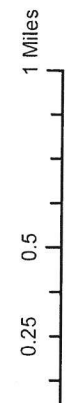
LEWIS & CLARK COUNTY SCHEDULE A MAP SOUTH 2024

Legend

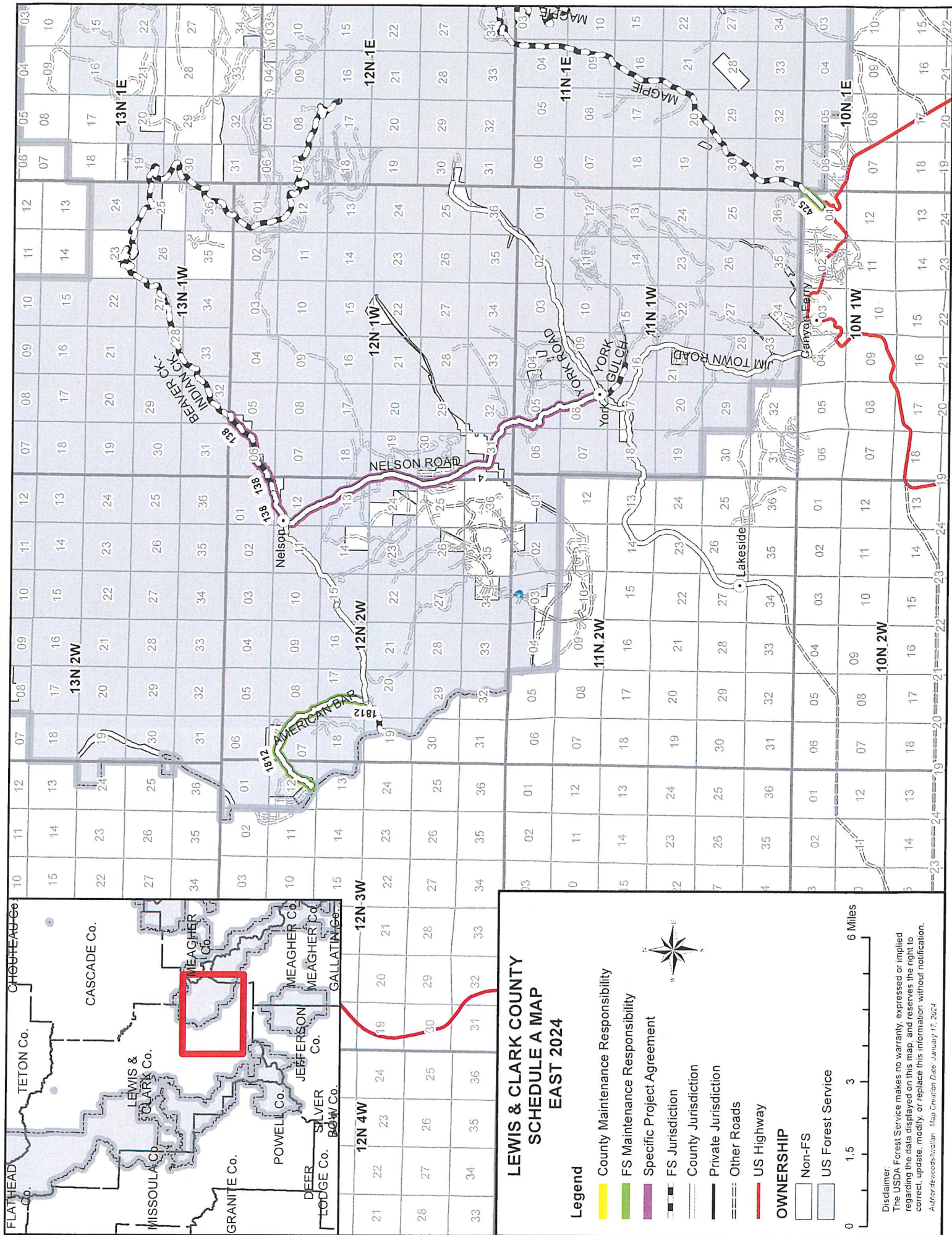
- County Maintenance Responsibility
- FS Maintenance Responsibility
- Specific Project Agreement
- FS Jurisdiction
- County Jurisdiction
- Private Jurisdiction
- Other Roads
- US Highway

OWNERSHIP

- Non-FS
- US Forest Service



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Author: devon@usda.gov Map Creation Date: January 17, 2024



**MODIFICATION OF GRANT OR AGREEMENT**

PAGE OF PAGES

1

2

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER:
22-RO-11011500-0582. RECIPIENT/COOPERATOR GRANT or
AGREEMENT NUMBER, IF ANY:3. MODIFICATION NUMBER:
0014. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
GRANT/AGREEMENT (unit name, street, city, state, and zip + 4):

Carolyn Dexter
Grants Management Specialist
3232 W. Nursery Road
Coeur d'Alene ID, 83815
208-996-1006
carolyn.dexter@usda.gov

5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4):

Daniel Woods
Forest Engineer
1220 38th Street North
Great Falls, MT 59405
406-791-7750
daniel.woods@usda.gov

6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip +
4, county):

County of Lewis & Clark
316 N Park AVE
Helena, Montana 59601

7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS
payment use only):**8. PURPOSE OF MODIFICATION**CHECK ALL
THAT APPLY:This modification is issued pursuant to the modification provision in the grant/agreement
referenced in item no. 1, above.

CHANGE IN PERFORMANCE PERIOD:



CHANGE IN FUNDING:



ADMINISTRATIVE CHANGES:



OTHER (Specify type of modification): See box 9. below.

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

Additional timber sales, other than the Middleman Timber Sale, will be occurring in Lewis and Clark County of the Helena-Lewis and Clark National Forest. The purpose of this modification is to update the agreement with a more appropriate project title to allow for MgCl application on additional timber sale roads.

With this modification, the project title is changed to Dust Abatement on Timber Sale Roads and the below agreement provisions are updated as follows:

II. PURPOSE:

The purpose of this Project Agreement (agreement) is to document the parties' cooperation in dust abatement of timber sale roads in Lewis and Clark County. The work is as described in the hereby incorporated Financial and Operating Plan, attached as Exhibit A.

III. THE COOPERATOR SHALL:

A. Perform in accordance with the Financial and Operating Plan, Exhibit A.

B. Purchase and apply Magnesium Chloride (MgCl) as needed during log haul on the road segments, as described in the Schedule A. In addition, the cooperator shall perform road reconditioning as required for the MgCl application.

C. Bill the U.S. Forest Service for actual costs incurred, not to exceed:

- \$40,000 for year 1, which will occur in 2024 or 2025 depending on project start dates.
- Magnesium Chloride Year 2-5: Funding subject to need and availability. Any additional obligation will need to be documented through a formal modification, following provision K.




USDA Forest Service

OMB 0596-0217
FS-1500-19**10. ATTACHED DOCUMENTATION (Check all that apply):**

<input checked="" type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. COUNTY OF LEWIS & CLARK SIGNATURE	11.B. DATE SIGNED	11.C. COUNTY OF LEWIS & CLARK SIGNATURE	11.D. DATE SIGNED
(Signature of Signatory Official)			4/13/24
11.E. NAME (type or print): ANDY HUNTHAUSEN		11.F. NAME (type or print): JENNY CHAMBERS	
11.G. TITLE (type or print): County Commission Chair		11.H. TITLE (type or print): Director of Public Works	
11.I. U.S. FOREST SERVICE SIGNATURE	11.J. DATE SIGNED		
(Signature of Signatory Official)			
11.K. NAME (type or print): EMILY PLATT			
11.L. TITLE (type or print): Forest Supervisor, Helena-Lewis and Clark National Forest			

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by: SHANNON VAUGHAN <small>Digitally signed by SHANNON VAUGHAN Date: 2024.02.26 12:30:21 -07'00'</small> SHANNON VAUGHAN U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED
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Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Attachment: Exhibit A

USFS Agreement No.:

22-RO-11011500-058

Cooperator Agreement No.:

Mod. No.: 001

Note: This Financial Plan may be used when:

- (1) No program income is expected and
 (2) The Cooperator is not giving cash to the FS and
 (3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix:

Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$3,236.00	\$0.00	\$9,180.00	\$0.00	\$12,416.00
Travel	\$150.00	\$0.00	\$300.00	\$0.00	\$450.00
Equipment	\$0.00	\$0.00	\$8,680.00	\$0.00	\$8,680.00
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$40,000.00	\$21,494.16	\$0.00	\$61,494.16
Other					\$0.00
Subtotal	\$3,386.00	\$40,000.00	\$39,654.16	\$0.00	\$83,040.16
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$541.76				\$541.76
Total	\$3,927.76	\$40,000.00	\$39,654.16	\$0.00	\$83,581.92
Total Project Value:					

Matching Costs Determination

Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 52.56%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 47.44%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation				
Job Description	Cost/Day	# of Days	Total	
Civil Engineer	\$367.00	5.00		\$1,835.00
Forest Engineer	\$467.00	3.00		\$1,401.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				
Total Salaries/Labor				\$3,236.00

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
Mileage	1	\$30.00	5.00	\$150.00
				\$0.00
Non-Standard Calculation				
Total Travel				\$150.00

Subtotal Direct Costs	\$3,386.00
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Forest Service Overhead Costs

Current Overhead Rate	Subtotal Direct Costs		Total
16.00%	\$3,386.00		\$541.76
Total FS Overhead Costs			\$541.76

TOTAL COST	\$3,927.76
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WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.

NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
			\$0.00

Non-Standard Calculation

Total Salaries/Labor	\$0.00
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Other Expenses

Standard Calculation

Item	# of Miles	Cost/Mile	Total
MgCl Treatment per mile (contract)	10.70	\$3,738.32	\$40,000.00
			\$0.00
			\$0.00
(The total miles of road to be treated is 10.7 at \$5,747.12 per mile)			\$0.00

Non-Standard Calculation

Total Other	\$40,000.00
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Subtotal Direct Costs

\$40,000.00

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs	Total
	\$40,000.00	\$0.00
Total Coop. Indirect Costs		\$0.00

TOTAL COST

\$40,000.00

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Grants and Agreement Contract	\$225.00	2.00	\$450.00
Coordination	\$225.00	5.00	\$1,125.00
Equipment Operators	\$507.00	15.00	\$7,605.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Salaries/Labor

\$9,180.00

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips	Total
Mileage	1	\$30.00	10.00	\$300.00
				\$0.00

Non-Standard Calculation

Total Travel

\$300.00

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
Grader/Roller		\$868.00	10.00	\$8,680.00
				\$0.00

Non-Standard Calculation

Total Equipment

\$8,680.00

Other Expenses

Standard Calculation

Item	# of Miles	Cost/Mile	Total
MgCl Treatment per mile (contract)	10.70	\$2,008.80	\$21,494.16
			\$0.00
			\$0.00

(The total miles of road to be treated is 10.7 at \$5,747.12 per mile)

\$0.00

Non-Standard Calculation

Total Other

\$21,494.16

Subtotal Direct Costs

\$39,654.16

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs	Total
	\$39,654.16	\$0.00
Total Coop. Indirect Costs		\$0.00

TOTAL COST

\$39,654.16



Board Appointments. (Roger Baltz)

Presented By:

Summary:

- Augusta Solid Waste District Board
- Board of Adjustment
- Fair Board

Legal Review Required:

ATTACHMENTS:

Description	Type
□ Board Appointment Memo	Attachment



TO: BoCC, Roger Baltz
CONTACT: Nadine McCarty
DATE: April 11, 2024
RE: Board Appointments

These candidates meet the qualifications for consideration of each board.

Augusta Solid Waste District Board

There has been a vacancy for over a year. Lloyd Allen and Dale Clark applied.

Action

Staff recommends that the Commissioners consider the applicants and select a candidate for the Augusta Solid Waste District Board to complete the vacant term that expires December 31, 2025.

Board of Adjustment

Nicole McKeith resigned with a term to expire June 30, 2024. Tony Quirini applied.

Action

Staff recommends that the Commissioners consider Tony Quirini for the position on the Board of Adjustment that expires June 30, 2024.

Fair Board

FayDee Hamilton – Partial term expired December 31, 2023, she does not wish to be reconsidered.

A Jo Young – Partial term expired December 31, 2023, she wishes to be reconsidered.

Jay Sherley – Partial term expired December 31, he wishes to be reconsidered.

Mat Walter and John Moore applied.

Action

Staff recommends that the Commissioners consider the applicants and select a candidate for the three positions on the Fair Board.