



NOTICE OF PUBLIC MEETING

The Lewis and Clark County Commissioners Public Meeting will be held on Tuesday, April 2, 2024, at 9:00 AM in Commission Chambers, Rm 330.

It is the policy of the Board of County Commissioners to render a decision at a later date after they have had ample time to consider all oral and written public testimony. The BoCC may render a final decision on the same date if substantial new information is not received. Public comment must be limited to matters under the jurisdiction of the Commission.

1. **Pledge of Allegiance**
2. **Consent Action Items**
3. **Grant Application to the State of Montana Disaster & Emergency Services Division.
(Kyle Sturgill-Simon)**

The Commissioners will consider the grant application to the State of Montana Disaster & Emergency Services Division for the Emergency Management Preparedness Grant in the amount of \$88,159.50, with an equal amount in match. The grant period begins July 1, 2024 and extends through June 30, 2025.

4. **Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**
5. **Adjourn**

ADA NOTICE

Lewis and Clark County is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The County will not exclude persons with disabilities from participation at its meetings or otherwise deny them County's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact Keni Grose, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

- (406)-447-8316
- kgrose@lccountymt.gov
- TTY Relay Service 1-800-253-4091 or 711
- 316 N Park, Room 303



Grant Application to the State of Montana Disaster & Emergency Services Division. (Kyle Sturgill-Simon)

Presented By:

Summary:

The Commissioners will consider the grant application to the State of Montana Disaster & Emergency Services Division for the Emergency Management Preparedness Grant in the amount of \$88,159.50, with an equal amount in match. The grant period begins July 1, 2024 and extends through June 30, 2025.

Legal Review Required:

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Applicant Agent Designation	Attachment
<input type="checkbox"/> Time Certificate (Kyle Sturgill-Simon)	Attachment
<input type="checkbox"/> Time Certificate (Autumn Ashdale)	Attachment

Kyle Sturgill-Simon
Emergency Manager
(406) 447-8285 Desk
ksturgill-simon@lccountymt.gov



City/County Building
316 N. Park
Helena, Montana 59623

LEWIS AND CLARK COUNTY

Disaster & Emergency Services

Date: April 2nd, 2024

Amanda Avar, Preparedness Program Manager
Montana Disaster and Emergency Services (DES)
P.O. Box 4789
Fort Harrison, MT 59636-4789

RE: Emergency Management Performance Grant (EMPG) Applicant Agent Designation Letter

Mrs. Avar:

This letter is to confirm that Lewis & Clark County, is authorizing the identified person below to apply for FFY 2024 EMPG on behalf of Lewis & Clark County.

Name of Applicant Agent: Kyle Sturgill-Simon

Furthermore, the identified person below is also authorized to act on behalf of Lewis & Clark County in relation to management of said grant if awarded.

Name of authorized individual: Autumn Ashdale

It is understood that Lewis & Clark County is prepared to satisfy their joint match by either cash or well-documented, fully eligible "in kind" contributions. The value of local contributions may exceed the minimum (50%) match amount requirement but may not be less than 50% of total costs at any time during the grant performance period. We understand that we may be reimbursed only up to 50% of total costs incurred.

Lewis & Clark County will collect, retain and provide, as requested, detailed documentation to verify cash, "in kind" and/or other applicable match expenditures associated with this project.

Sincerely,

Authorizing Official's Signature

Typed Name: Andy Hunthausen
Authorizing Official's Title: Chair – Lewis & Clark County Board of Commissioners

Kyle Sturgill-Simon
Emergency Manager
(406) 447-8285 Desk
ksturgill-simon@lccountymt.gov



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LEWIS AND CLARK COUNTY

Disaster & Emergency Services

FY 2024 EMPG Annual Time Certification Form

To: Montana State Disaster and Emergency Services

Subject: Annual Certification

County or Tribe: Lewis & Clark County

Date: April 2nd, 2024

I am a (Full/half/quarter) time County/tribal employee, I work hours per week as verify by my signature for the current grant cycle (July 1 to June 30).

Select one of the below options:

- ☒ I intend to spend % of my time on allowable Emergency Management Performance Grant Program Projects
- ☐ I intend to spend % of my time on EMPG and % of my time on other federally funded duties (i.e PHEP). If yes, specify the additional federal source
- ☐ I intend to spend % of my time on EMPG and % of my time on other local duties

Name of Employee: Kyle Sturgill-Simon

Position Title: Emergency Manager

Signature Employee: 

I Concur

Authorizing Official's Name:

Authorizing Official's Title:

Authorizing Official's Signature:

Kyle Sturgill-Simon
Emergency Manager
(406) 447-8285 Desk
ksturgill-simon@lccountymt.gov



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Name of Employee: Autumn Ashdale

Position Title: DES Coordinator/Emergency Management Deputy

Signature Employee:

Autumn Ashdale

I Concur

Authorizing Official's Name:

Authorizing Official's Title:

Authorizing Official's Signature: